## Transitioning back to school - Te hōki atu ki te kura

Template 1: COVID-19 Transitioning back to school – A leader’s action plan template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Critical aspects  | The problem / opportunity (e.g. questions, wonderings, concerns, observations)(What is important and why?)  | Implementation activities (What will we do? How we will address this?) | Indicators of progress (What will we see when we are successful?) | Responsibilities and timeframes (Who? When?) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *For example:* *Wellbeing/ Hauora* | *For example:* * *How are our learners, whanau and staff feeling about returning to physical school? Any concerns or anxiety will impact the return to school and future learning.*
 | *For example:* * *Collect learner, whanau and learner voice in a range of ways. Analyse to identify common themes, urgent issues and potential solutions.*
 | *For example:* * *A summary of concerns and potential solutions from voice collected. A set of implementation strategies to help address these concerns.*
 | *For example:* *Team leaders to interview a group for learners per team.* *Teachers to phone X number of identified parents.* *SLT to survey staff.* *Voice collect by……. and summary of analysis shared by SLT by ………………..* |