## Transitioning back to school - Te hōki atu ki te kura

# Template 1: COVID-19 Transitioning back to school – A leader’s action plan template

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| Critical aspects | The problem / opportunity  (e.g. questions, wonderings, concerns, observations)  (What is important and why?) | Implementation activities  (What will we do?  How we will address this?) | Indicators of progress  (What will we see when we are successful?) | Responsibilities and timeframes  (Who? When?) |
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| *For example:*  *Wellbeing/ Hauora* | *For example:*   * *How are our learners, whanau and staff feeling about returning to physical school? Any concerns or anxiety will impact the return to school and future learning.* | *For example:*   * *Collect learner, whanau and learner voice in a range of ways. Analyse to identify common themes, urgent issues and potential solutions.* | *For example:*   * *A summary of concerns and potential solutions from voice collected. A set of implementation strategies to help address these concerns.* | *For example:*  *Team leaders to interview a group for learners per team.*  *Teachers to phone X number of identified parents.*  *SLT to survey staff.*  *Voice collect by……. and summary of analysis shared by SLT by ………………..* |